



Dear parents and carers,

This guidance has been provided to help you understand what school will look like in September for you and your child(ren). I hope you find it useful in preparing for next year. If you have any further questions that have not been addressed please feel free to contact the school on parentline@southwayjunior.co.uk

Kind regards

Mr Newbold

Starting Southway in September 2021 - FAQs

Year 3

Can I come in to school and drop my child off?

Parents / carers are welcome on the school premises for drop off and pick up but must still follow the one way system. If you need to come to school at other times, you may come to reception. If there are too many parents / carers in the reception area, we may ask you to wait outside.

How can I speak to my child's class teacher?

Class teachers are available to respond to emails. The email address for each teacher is classname@southwayjunior.co.uk e.g. rowing@southwayjunior.co.uk – please feel free to contact them with any queries you may have. You will receive a response within 48 hours. If the class teacher feels your enquiry needs to be passed on to Mr Newbold or one of the Assistant Headteachers, they will do so.

The email addresses for each teacher are:

- Mr. Ridgewell (Year Group Leader): picasso@southwayjunior.co.uk
- Mrs Navarro-Hunt: turner@southwayjunior.co.uk
- Miss Wilson: dali@southwayjunior.co.uk

How do I communicate with the SENDCo to discuss anything relevant to SEND or Pupil Premium?

Please contact Miss Nicholson at sen@southwayjunior.co.uk

How do I communicate with the office staff?

You can call 01444 233824. The office is open from 8:30am to 3:30pm. There is an answerphone for messages. Parentline is always available for general enquiries at parentline@southwayjunior.co.uk. If your child is unwell, please call the office on 01444 233824 and leave a message reporting their name, class and their illness or email welfare@southwayjunior.co.uk

What will drop off look like?

Drop your child off at 8:35am at the school gate where they will be met by a member of the Senior Leadership Team. For the first week the children will also be met by a member of the year 3 teaching staff. They will enter the premises using the path on the right-hand side of the entrance, leading down to the small playground where they will be met by staff. To maintain social distancing, and vacate the area as quickly as possible, your child's class teacher will not be available to meet with you.

What will collection look like?

Your child's class teacher will walk their class to the lower playground at 3:15pm. To maintain social distancing, and vacate the area as quickly as possible, your child's class teacher will not be available to meet with you.

Will we get to see the classroom?

Yes. On our YouTube channel there is a dedicated film showing the children how to enter the premises and the year 3 areas including all year 3 classrooms. You will also have received a transition booklet with further information.

Will there be any extra transition work?

Yes. The Gattons will have sent your child an 'All About Me' activity which will be shared with their new class teacher.

How did Year 2 handover to Year 3?

- Year 2 and 3 teachers have had an information handover for all children;
- Transition books have been sent out;
- All questions received by the Gattons have been responded to about transition;
- Your child's new class teacher and teaching assistant have spent a morning with their class;
- Gattons' and Southway's SENDCos have had an information handover for all relevant children.

What equipment can my child bring in to school?

Please ensure your child has a suitable bag or rucksack to bring their lunch boxes, water bottle, hats, coats and a reading book into school. These will be stored in their lockers during the school day.

Currently we are accepting bikes or scooters for Years 5 and 6 children **only** onto the school premises. We are planning on installing suitable storage on the lower playground for years 3 and 4 during the year.

Please ensure that all uniform, equipment and belongs are clearly named.

PE Days?

On your child's nominated P.E. days, your child will be expected to come to school wearing school P.E. kit for the day. PE days will be emailed before school starts in September.

Will my child have any trips, visits or visitors in autumn term?

Trips will be going ahead in the autumn term. Dates will be on the diary dates available on the website. All dates are subject to change.

Will there be after school clubs?

These will commence in the second half of the Autumn term.

Is the school providing hot lunches?

Yes. If your child is eligible for free school meals, a hot meal will be provided for them. If you wish to purchase a hot meal for your child the Meal Selector system is open and you are able to now book this. Please ensure that you advise Chartwells of any dietary needs.

Can I come and watch my child in a class assembly or celebration assemblies?

This is currently under review and parents will be informed in good time prior to any events.

July 2021