



Dear parents and carers,

This guidance has been provided to help you understand what school will look like in September for you and your child(ren). I hope you find it useful in preparing for next year. If you have any further questions that have not been addressed please feel free to contact the school on parentline@southwayjunior.co.uk

Kind regards

Mr Newbold

Returning to school in September - FAQs

Do I have to send my child to school in September?

Yes. Government guidance states, 'Schools should be clear with parents that pupils of compulsory school age must be in school. School attendance will therefore be mandatory from the beginning of autumn term. There is the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.'

What support will my child get if they are feeling anxious about returning?

All children will be supported on their return by the adults within their class bubble and their individual needs taken into account. Should any specific individual needs be identified by the school, these will be managed through the school's pastoral support.

What time do I drop my child off to school?

There will be a 10-minute gap between drop off times to allow for effective social distancing of adults and children.

If your child is in years 3 or 5, school will start at **8:35am**.

If your child is in years 4 or 6, school will start at **8:45am**.

What time do I pick my child up from school?

There will be a 10-minute gap between collection times to allow for effective social distancing of adults and children.

If your child is in years 3 or 5, your child will be collected at **3:15pm**.

If your child is in years 4 or 6, your child will be collected at **3:25pm**.

Where does my child enter and exit the school?

If your child is in years 3 or 4 (lower school), they will use the path on the right-hand side of the entrance, leading down to the small playground, where they will be met by staff.

If your child is in years 5 or 6 (upper school), they will use the path on the left of the building, through the main gate leading to the big playground, where they will be met by staff.

Can I come on to the school premises?

Not without making a prearranged appointment with a staff member and only in exceptional circumstances. This can be done through the office or a specific class teacher using email. The government guidance states, '...gathering at the school gates and otherwise coming onto the site without an appointment is not allowed.'

Will there be an opportunity to meet my child's class teacher next term?

Currently, we are awaiting further guidance from the UK government regarding parent consultations. However, each year team will produce and publish a year group welcome meeting video outlining year group expectations aimed at parents.

How do I communicate with teachers or office staff?

Class teachers are available to respond to emails. The email address for each teacher is classname@southwayjunior.co.uk e.g. rowing@southwayjunior.co.uk – please feel free to contact them with any queries you may have. You will receive a response within 48 hours. If the class teacher feels your enquiry needs to be passed on to Mr Newbold or Mrs Denison, they will do so. Parentline is always available for general enquiries at parentline@southwayjunior.co.uk

How do I communicate with the Inclusion Manager to discuss anything relevant to SEND or Pupil Premium?

Please contact Mrs Denison at sen@southwayjunior.co.uk

What safety measures – including personal hygiene and school cleaning procedures – are there in place in school?

The school's risk assessment is available on the school website under the COVID-19 tab.

What happens if my child is ill?

Government guidance states that anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

We will ask parents/carers to inform us immediately of the results of a test:

- 'If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.'
- 'If someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.'

For any other illness which is not related to COVID-19 please follow the usual school protocols and report your child's absence accordingly.

What happens if my child develops symptoms of COVID-19 whilst at school?

Government guidance states: if anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If a child is awaiting collection, they [will] be moved [to reception] where they [will] be isolated. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom. The bathroom [will] be cleaned and disinfected using standard cleaning products before being used by anyone else.'

How do the bubbles work?

Each class will operate as its own bubble, with consistent staff members, following the UK National Curriculum. Year groups will continue to operate in a consistent manner.

What equipment can my child bring in to school?

Whilst we want to continue limiting the amount of equipment brought to and from school, we will permit the following essentials: school bag/book bag, lunch boxes, water bottle, hats, coats and a reading book. Currently we are not accepting bikes or scooters onto the school premises.

Will my child still receive a broad and balanced curriculum?

As far as practically possible yes. Our offer will remain broad and ambitious. However, some modification of the curriculum might be needed at the start of the term. All risk assessed precautions will be in place where practical equipment might need to be shared between bubbles. Schools are expected to return to a 'normal' curriculum no later than summer term 2021.

Will my child still be taught PE?

Yes. Children will remain in their bubbles and any equipment used will be thoroughly cleaned between use. On your child's nominated P.E. days, your child will be expected to come to school wearing school P.E. kit for the day.

Will my child have any trips, visits or visitors in autumn term?

No. Trips outside Burgess Hill are suspended for the autumn term. However, if a trip is within walking distance and is available, it will go ahead.

Will there be after school clubs?

No. These are suspended for the autumn term.

What is in place to support my child if they need some extra support?

Due to allocated government funding for the academic year 2020/2021 we have been able to release Miss Mudford to work specifically with children the school has identified as needing extra support in reading, writing or maths.

Will year 6 be taking SATs next year?

Yes. Guidance states, 'It is vital that we [the government] know the impact of coronavirus on this cohort of pupils nationally... statutory primary assessments will take place in summer 2021.'

Will year 4 be taking the statutory multiplication test next year?

Yes. As above.

Is the school providing hot lunches/packed lunches?

Yes. For children who are entitled to free school meals, Chartwells will provide a cold packed lunch at lunchtime. All other children must bring their own packed lunches. Parents/carers can also order Chartwells cold packed lunches. No hot lunches will be available.

Can I come and watch my child in a class assembly or celebration assemblies?

No. Assemblies and parent visits to school are suspended until further notice.

What happens if the whole school is shut? Will the school provide 'virtual teaching' in the event of a lockdown?

In the event of the school closing or a local lockdown guidance states, '... we expect schools to have the capacity to offer immediate remote education... and have a contingency plan in place by the end of September.'

How often will classrooms and communal areas be cleaned?

The school's risk assessment is available on the school website under the COVID-19 tab.

July 2020

Year 3

Can I come in to school and drop my child off?

No. Access on-site is not permitted without making a prearranged appointment with a staff member and only in exceptional circumstances. This can be done through the office or a specific class teacher using email. The government guidance states, '...gathering at the school gates and otherwise coming onto the site without an appointment is not allowed.'

How can I speak to my child's class teacher?

Class teachers are available to respond to emails. Please feel free to contact them with any queries you may have. You will receive a response within 48 hours. If the class teacher feels your enquiry needs to be passed on to Mr Newbold or Mrs Denison, they will do so. Parentline is always available for general enquiries at parentline@southwayjunior.co.uk

The email addresses for each teacher are:

- Mr. Ridgewell (Year Group Leader): picasso@southwayjunior.co.uk
- Miss Navarro: turner@southwayjunior.co.uk
- Miss Hewlett: dali@southwayjunior.co.uk

What will drop off look like?

Drop your child off at 8:35am at the school gate where they will be met by Mr Newbold or Mrs Denison. For the first week the children will also be met by a member of the year 3 teaching staff. They will enter the premises using the path on the right-hand side of the entrance, leading down to the small playground where they will be met by staff. To maintain social distancing, and vacate the area as quickly as possible, your child's class teacher will not be available to meet with you.

What will collection look like?

Your child's class teacher will walk their class up to the school gate at 3:15pm. To maintain social distancing, and vacate the area as quickly as possible, your child's class teacher will not be available to meet with you.

Will there be an induction assembly or information?

The year 3 team will produce and publish a year group welcome meeting video outlining year group expectations aimed at parents. This will be available on our YouTube channel.

Will we get to see the classroom?

Yes. On our YouTube channel there is a dedicated film showing the children how to enter the premises and the year 3 areas including all year 3 classrooms. You will also have received a transition booklet with further information.

Will there be any extra transition work?

Yes. The Gattons will have sent your child an 'All About Me' activity which will be shared with their new class teacher.

How did Year 2 handover to Year 3?

- Year 2 and 3 teachers have had an information handover for all children;
- Transition books have been sent out;
- All questions received by the Gattons have been responded to about transition;
- Photographs have been passed on by the Gattons which have been displayed in their new classroom to make children feel welcome;
- Gattons' and Southway's Inclusion Managers have had an information handover for all relevant children.

July 2020