



16 October 2020

Dear Parents/Carers

Parent Consultations via Zoom Video Appointment

Our Autumn Term Parent Consultations are usually an opportunity to meet with your child's teacher and find out how well they are adapting to the new year in school. Unfortunately, due to the Covid-19 restrictions we are unable to have additional adults on site, so this term all appointments will be over a video call via Zoom. Therefore can you please ensure that you have access to this - <https://zoom.us> . During this meeting teachers will update you on how your child is getting on and ways in which you are able to support your child at home. As normal, your child is also invited to be part of the meeting.

Please book your appointments using our online booking system, via the VLE, which can be accessed from the school website. If you require your log in details, then please contact the school office. There is only the availability for each child to have one appointment allocated to them, so no multiple appointments will be permitted. Bookings will be open from Wednesday 21st October 2020 at 7am and close on Wednesday 4th November 2020 at midday.

Parent consultations this term will be held on:

Year 3 – Monday 9th November and Monday 16th November

Year 4 – Tuesday 10th November and Tuesday 17th November

Year 5 – Wednesday 11th November and Wednesday 18th November

Year 6 – Thursday 12th November and Thursday 19th November

Prior to your appointment, you will be sent the zoom invitation with the link to access the meeting. Once logged in, you will be kept in the waiting room until your allotted time. Each appointment is 10 minutes long and it is vital that you are punctual, otherwise you might miss your appointment or have a shorter time. Please can you use your **child's name and class** when logging in, if the teacher does not recognise you they will not permit you entry to the meeting.

If you do not have access to this technology and require a phone appointment, then please contact the school office. Please do not ask for a face to face appointment with your child's teacher as this will be refused.

Thank you for your continued support.

Yours sincerely

Mr P Newbold
Headteacher

Learning and achieving together

