****

**SOUTHWAY JUNIOR SCHOOL GOVERNING BODY**

**How we govern**

***Composition of the Governing Body (GB)***

* GB includes parents, senior leaders, teachers, community and local authority representatives
* Structure of the GB is reviewed and agreed annually
* Key posts are elected annually (ie. Chair, Vice Chairs)

***Governance processes/effectiveness***

* We have a detailed Governance induction pack which contains all relevant documents/guidance and training requirements and governors use this in performing their roles
* We govern the school through three working committees:
1. **Full Governing Body** (FGB) – focuses on policies, statutory duties and governance structures
2. **Teaching, Learning and Staffing** (TLS) – focuses on the quality of teaching and pupils progress, achievements and outcomes
3. **Finance and Premises** (F&P) – focuses on financial management, premises priorities and health and safety
* School Development and Improvement Plan (SDIP) is monitored and reviewed each term by senior school leaders and nominated governors who then report to the GB in the appropriate committee.

The role of the GB is to provide strategic management and to act as a ‘critical friend’, supporting the work of the headteacher and all staff

**Governor roles**

**2021/2022**

|  |  |
| --- | --- |
| **Governor focus** | **Governor** |
| Health & Safety | Ceri Williams |
| SEND | Judy Groome |
| \***Leadership and Management** | Helen Lewis |
| \***Teaching & Learning** | Judy Groome |
| \***Personal Development, Behaviour and Attitudes** | Ceri Williams |
| English | David Child |
| Maths | Judy Groome |
| \***Outcomes** | Judy Groome |
| Website Compliance & GDPR | David Child |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Month** | **Committee** | **Agenda Background** | **Notes** |
| 22nd  | September | FGB | Governor allocations | Autumn Term Commences 6th September |
| 3rd  | November | Finance | Half Year Review &3 Year Budget approval | Autumn Half Term 25th October – 1st November  |
| 15th  | December | TLS | Detailed Data Review | Autumn Terms Ends 17th December |
| 26th  | January | FGB | Policy & Governance |  Spring Term Commences 4th January |
| 16th | February | Finance | Financials Update | Spring Half Term 21st – 28th February |
| 6th | April | TLS | Detailed Data Review | Spring Term Ends 8thApril |
| 4th  | May | Finance | Approval and Budget sign Off | Summer Term Commences 25th April |
| 15th | June | FGB | Policy & Governance | Summer Half Term 30th May – 7th June |
| 20th | July | TLS | Detailed Data Review |  Summer Term Ends 21st July |

**GOVERNING BODY MEETINGS 2021/22**