



9<sup>th</sup> September 2019

Dear Parent / Carer

#### Year 4 residential to Lodge Hill 4<sup>th</sup> & 5<sup>th</sup> June 2020

We are always striving to enhance and extend the pupils' learning experiences and we are delighted to have been able to arrange a short residential visit to Lodge Hill in Pulborough on **4<sup>th</sup> & 5<sup>th</sup> June 2020**. In order to assist parents / carers in making an informed decision we will be holding a brief meeting on **Thursday 19<sup>th</sup> September 2019 at 3:30pm in the Main Hall**. Teachers who have run the residential will be on hand to provide information about the two day one night residential.

The total cost of the trip will be approximately £130 (the amount may change slightly depending on how many children participate in the trip). This will cover accommodation, food, insurance, transport and activities. This is a voluntary contribution apart from board and lodging costs.

**In order to confirm our provisional booking, an initial non-refundable deposit of £30.00 (online payment, cash or cheque payable to 'Southway Junior School') is required by Monday 30<sup>th</sup> September. Please complete and return the tear-off slip below.** Once your child's place has been confirmed, you may pay the full balance immediately, but if you prefer not to, **please ensure that you adhere to the payment plan attached as failure to do so may put your child's place in jeopardy.**

If, for any reason, your child is unable to go on the visit, any monies paid - deposit or instalments - will not be refundable. The school will do its best to refund instalments if someone else can be found to take up the vacant place. Unfortunately, **this cannot be guaranteed** and failure to go, for any reason, may result in a loss of money.

If your child wishes to take part in the trip but current circumstances make it difficult to meet the charge then please contact Mrs Denison, our Deputy Headteacher, in confidence via the school office to make an appointment.

Yours sincerely

*P. Newbold*

Mr P Newbold  
Headteacher

**Please complete and return by Monday 30<sup>th</sup> September 2019**  
**Lodge Hill –June 2020**

I would like to reserve a place for my child ..... in ..... Class on our Year 4 residential to Lodge Hill from Thursday 4<sup>th</sup> & Friday 5<sup>th</sup> June 2020

<input type="checkbox"/>	I confirm that I am willing to pay £130
<input type="checkbox"/>	I enclose the £30 ( <u>non-refundable</u> ) deposit required to secure this booking.
<input type="checkbox"/>	I have made an online payment for the ( <u>non-refundable</u> ) deposit of £30 to secure this booking.
<input type="checkbox"/>	My child will not be attending the residential.

Signed..... (Parent/Carer)

Date .....

*Learning and achieving together*





## **Lodge Hill 2020 Payment Schedule**

30 <sup>th</sup> September 2019	£30.00
31 <sup>st</sup> January 2020	£25.00
28 <sup>th</sup> February 2020	£25.00
27 <sup>th</sup> March 2020	£25.00
30 <sup>th</sup> April 2020	£25.00

**This is an indicative cost subject to change dependent upon numbers.**

Once your child's place has been confirmed and you are in receipt of a payment card you may pay the outstanding balance immediately, but if you prefer not to **please ensure that you adhere to the payment plan attached as failure to do so may put your child's place in jeopardy**

Payment cards will be issued after the deposit deadline



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